

Corporate Policy & Resources Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Corporate Policy & Resources Committee.

Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
19/07/2018	Review of Equality Policy	Emma Redwood	To review the Equality Policy
	Review of Recruitment & Selection Policy	Emma Redwood	Review of the recruitment and selection policy
	Community Lottery	Grant White	To propose the introduction of a community lottery in West Lindsey
	Mobile Phone Usage Policy	Jeannette Anderson	Update the existing Mobile Phone Usage Policy to bring into line current legislative changes and trends.
	Business Plan update for Market St Renewal	Wendy Osgodby	To bring the next steps for Market Street Renewal to CPR committee.
	Budget and Treasury Monitoring 1	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 1
	2017/18 Financial Review	Tracey Bircumshaw	This report provides Members with a financial review of 2017/18
	Budget consultation 2018	Ian Knowles	To provide Members with the draft system for the budget consultation for 2018

	Market Rasen 3 Year Strategy	Eve Fawcett-Moralee	<p>1. Approve an “in principle” allocation of £200k funding from the Capital Programme towards the delivery of growth projects detailed within the strategy subject to:</p> <ul style="list-style-type: none"> • Consultation and support for the strategy • Setting up of an agreed implementation mechanism i.e. CIO • Suitable financial regulation <p>2. Approve the recommendation to conclude disposal/transfer of the Area Office to Festival Hall.</p>
	Under 25 Carer Leavers Council Tax Relief	Alison McCulloch	To approve the award of 100% council tax relief to any care leavers under the age of 25
	Desktop Refresh, Infrastructure Refresh & Licences	Cliff Dean	To draw down funds from Reserves Budget
	Caistor Southdale Development	Karen Whitfield	To agree development of Caistor Southdale site to include new GP surgery and homes in conjunction with Lace Housing
	P&D Period 1 2018/19	Mark Sturgess	To consider the Progress and Delivery report for Period 1 2018/19
20/09/2018	Annual Health and Safety Report	Emma Redwood	To provide an update on the Corporate Health and Safety

	Gainsborough Growth Fund Review	Marina Di Salvatore	to present a Review of the GGF Scheme, its performance over the last 3 years and any recommendations going forward
	Review of Discipline at Work Procedure	Emma Redwood	To review and update the discipline at work procedure
	Review of Career Break Scheme	Emma Redwood	To review the Career Break Scheme
	Joint Working with ACIS - Japan Road	Eve Fawcett-Moralee	Recommendation 3 of the Japan Road paper that went to committee on 06/02/18 stated that a further report would be brought to the Committee in April with a proposed Business Plan of the JVCo and the financial investment implications for West Lindsey District Council.
	Made in Gainsborough - update paper	Amanda Bouttell	Members requested an update to the paper taken to CPR in April to see how the project was going.
	Health & Safety Policy Review	Emma Redwood	To update the council's Health and Safety Policy
08/11/2018	Market Rasen Car Parking Charges - 12month Review	Eve Fawcett-Moralee	To review the car parking charges in Market Rasen to come into effect April 2019, as resolved by Prosperous Communities in October 2017
	Garden Waste Review	Ady Selby	A report on the first year of charging for Garden waste, as requested by CPR committee in December 2017

	Councillor Initiative Fund	Grant White	To present Members with an update on the Councillor Initiative Fund and give options for it's continued delivery after March 2019.
	Budget and Treasury Monitoring 2	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 2
	Committee Timetable 19/20 and beyond	Katie Coughlan	To look at dates for committee for 2019/20, and 2020/21.
13/12/2018	Write Offs	Alison McCulloch	This report details debts which are irrecoverable
	Council Tax Support Scheme	Alison McCulloch	For Council to agree the Local Council Tax Support Scheme for West Lindsey DC for 2019/20.
	P&D Period 2 Report 2018/19	Mark Sturgess	To consider the Progress and Delivery report for period 2 2018/19
07/02/2019	Medium Term Financial Plan	Tracey Bircumshaw	The MTFP for 19/20
	Budget and Treasury Monitoring 3	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 3
	Base Budget 19/20	Tracey Bircumshaw	To set the budget for 2019/20
11/04/2019	Budget and Treasury Monitoring 4	Tracey Bircumshaw	To set out the revenue, capital and treasury management activity from Period 4
	P&D Period 3 Report 2018/19	Mark Sturgess	To consider the Progress and Delivery report for period 3 of 2018/19